



The Government of the Republic of Trinidad and Tobago
MINISTRY OF EDUCATION

Scholarships and Advanced Training Division (SATD)

Overview



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Our Website and SATIS

Most information on scholarships can be found on our website

www.scholarships.gov.tt

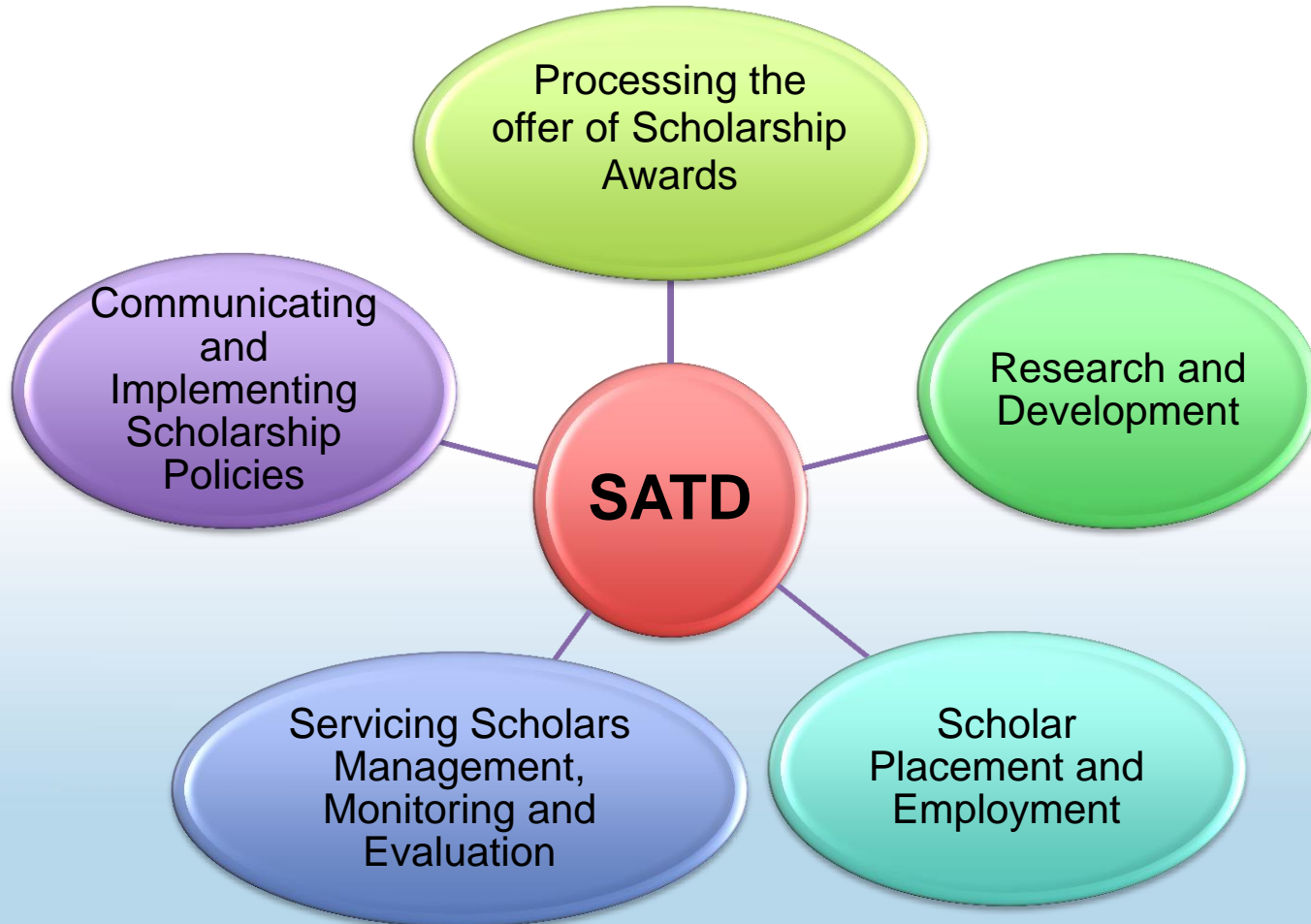
and its link SATIS (Scholarships and Advanced Training Information System)

http://www.grantrequest.com/SID_1338?SA=SNA&FID=35106%20



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Core Functions of the SATD





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About SATIS

- **What is SATIS?**- SATIS is an abbreviation for the Scholarships and Advanced Training Information System. It is an automated Information Management System which was designed to improve the Division's service delivery and enhance its communication with Scholars
- **Benefit to scholars**
 - Scholars can log onto SATIS anywhere and anytime, instead of visiting the SATD
 - Scholars can access and view their documents and other information and will have the ability to submit their request for services electronically
- To learn more about SATIS, please visit our website at www.scholarships.gov.tt where we have detailed instructions.



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Units of SATD **MINISTRY OF EDUCATION**

Unit	Main Area of Responsibility
Selections Secretariat	Provides support to the selection committee and manages the scholarship application process.
Verification Unit & Contract Administration	Collects documents from the scholar and ensures that they meet the requirements set by the Division; Liaises with the scholar and other stakeholders for the execution of contract.
Monitoring Performance and Compliance Unit	Monitors the scholars performance and maintains communication throughout studies; Monitors payments paid to and behalf of scholars.



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Units of SATD **MINISTRY OF EDUCATION**

Unit	Main Area of Responsibility
Exceptions Unit	Provides advice and processes requests for services Deferral of Obligatory Service, Extension of Scholarship, Leave of Absence.
Breach Unit	Treats with scholars who are in breach of their contract with the GoRTT
Strategic Business Unit	Formulates Policies and their enforcement ; Seeks Placement and Employment of scholars; Provides Technical support through the management of Information Systems.



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Scholarships Offered

- Several categories of scholarships offered by the GoRTT through SATD, Today's focus will be on recipients of :
 - CAPE Scholarships
 - Postgraduate Scholarships



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CAPE Scholarships

Scholarships are offered in 10 areas:

1. Business Studies
2. Creative and Performing Studies
3. Environmental Studies
4. General Studies
5. Humanities
6. Information and Communication Technology
7. Language Studies
8. Mathematics
9. Natural Sciences
10. Technical Studies



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Postgraduate Scholarships

Awarded to graduates:

- who gained First Class Honours at the Bachelor's Degree
- who have pursued a degree at any of the 3 Universities of the West Indies or local accredited Tertiary Education Institution
- whose postgraduate area of study is aligned to the Priority Areas/ Developmental Needs of the country



Categories of CAPE Scholarships

President's Medal

Maximum of 7 years of study funded for Undergraduate & Postgraduate studies

Tuition and compulsory fees funded

Airfare and other Applicable allowances

UWI Exchange Programme

Open Scholarship

Only Undergraduate degree funded

Tuition and compulsory fees funded

One Return Airfare and Applicable Allowances

UWI Exchange Programme

Additional Scholarship

- Only Undergraduate degree funded
- Studies to be completed at UWI St Augustine or local ACTT accredited institution
- Studies can be pursued at UWI Jamaica or Barbados, however evidence must be provided to show that admission was not granted at St Augustine.
- Tuition and Compulsory fees funded and other applicable allowances



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President's Medals

Two President's Medals are also awarded to the highest performing students in the CAPE in two categories.

Category (1) comprises:

- Environmental Studies,
- Information and Communication Technology,
- Mathematics, and
- Natural Sciences.



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President's Medals (cont'd)

Category (2) comprises:

- Business Studies,
- Creative and Performing Studies,
- General Studies,
- Humanities,
- Language Studies, and
- Technical Studies.



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Steps to access your Scholarship(CAPE and Postgraduate)

Step 1

- Confirm your interest in the Scholarship by completing the Scholarship Interest Form on the website: www.scholarships.gov.tt.

Step 2

- Complete the Scholarship Data Capture Form available in your SATIS account.

Step 3

- Identify a suitable Guarantor and submit your Guarantor 's information.

Step 4

- Attach all necessary documents (Certified Copies) where applicable and Submit the application.

Step 5

- Review and Execute the Scholarship Agreement.



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Allowances & Payments

Payment	Details	Method of Payment
Tuition and Compulsory Fees	Contributes to the cost of tuition and all compulsory fees	Paid directly to the academic institution.
	Additional / Extra courses will not be paid for	Annually or per semester (as billed)
Personal Maintenance Allowance (PMA)	Contribution towards the scholar's personal expenses	Paid directly to Student's account
	Paid Monthly – Local Students Paid Quarterly – International Students	International students will be paid via their UTC USD Account



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Allowances & Payments

Payment	Details	Method of Payment
Book Allowance	Contributes to the cost of all required text.	Paid once annually
Special Equipment Allowance	Contributes to the cost of any equipment or supplies required.	One time payment



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Allowances & Payments

For Open scholarship recipients studying abroad

Payment	Details	Method of Payment
Warm Clothing Allowance	Contributes toward purchase of clothing for scholars in temperate countries	One time payment
Replacement Clothing Allowance	Contributes towards the replacement of warm clothing.	Paid once annually for years subsequent to the initial payment of the Warm Clothing Allowance
Incidental Travel Allowance	Contributes toward cost associated with travel from the airport to university and university to airport.	One time payment



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Payment of Tuition, Allowances and Compulsory Fees

To process payments

- Invoices from the University
- Transcripts (subsequent years / semesters)
must be sent promptly by either
 - The University, Scholar or through the Trinidad and Tobago Embassy / Mission

NB: No Payment will be made unless both the Invoice and Transcript are received.



Visa Applications

Scholars are required to :

- secure their own Visas
- contact the nearest Embassy / Mission

United States

J1 Visa

United Kingdom

Tier 4 Visa

Canada

IMM 1294 Visa



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Scholarships Policies

- Policy on the Extension of the Duration of Scholarships
- Policy on Deferral of Obligatory Service
- Policy on Placement and Employment of Scholars
- Policy on Obligatory Service in Respect of Scholarship and other Training awards
- Post Graduate Scholarship Policy

Available : www.scholarships.gov.tt



Leave of Absence from Studies

Suspension and Reinstatement

- Personal/medical issues which may hinder their academic performance
- Maximum one (1) academic year
- Must be approved by the Permanent Secretary.

Required documents

- Approval from the University for leave of absence;
- Medical from Doctor/Physician (where applicable);
- Most recent official academic transcript;
- Completed request form for suspension and reinstatement on their SATIS profile.



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Deferral of Obligatory Service

Scholars wishing to postpone the start of their obligation to the GoRTT can request a Deferral of Obligation to serve.

Request for a Deferral may be considered under the following grounds:

- To pursue Postgraduate Studies or Postdoctoral Research



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Deferral of Obligatory Service

- To pursue residency and post graduate programmes (medical) aligned to the needs of the Health Sector
- To pursue Internships abroad in the medical field necessary to practice or which adds significant value to the scholar's ability to perform



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End of Presentation

THANK YOU

for your attention